



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board Navajo/Apache Regional Partnership Council DRAFT Meeting Minutes

A Regular Meeting of the Navajo/Apache Regional Partnership Council was held on Wednesday, January 9, 2013 beginning at 3:00 p.m. The meeting was held at the St. Johns Public Library located at 35 South 3rd West in St. Johns, Arizona 85936.

Welcome/Introductions/Call to Order

Chair Mannis called the meeting to order. Members present Kalman Mannis, Leslie Meyer, Kirk Grugel, Cathy Taylor, and telephonically Kristalei Baskins, Claude Endfield, Betsy Peck, and Linda Thompson.

Others present were Kate Dobler-Allen, Virginia Turner, Kat Bunker, Michelle Pansulla, Krista Beazley, Kristin Richardson FTF Program Analyst from the Evaluation Division, Beck Benda-Dodd, Margine Bawden, DeAnn Davies, Sarah Nolan, Nikki Butler, Mary Tyler, Geneva Durkee, Kathy Valencik.

Member Report and Updates

Chair Mannis asked if there were any updates or reports. Regional Director Dobler-Allen introduced Kristin Richardson from First Things First. Kristin is the Program Analyst who works with the Northeast Regional Area Team.

Chair Mannis reported that the County Cares for Kids Coalition meeting will be on January 10, 2013. The subject of the meeting is a statewide count of homeless children. Anyone wishing to help should contact Chair Mannis. He also told the Council that there will be an Adverse Childhood Experience Training on January 28, 2013.

Call to the Public

Regional Director Dobler-Allen reported that she had received one call to the public and that Agenda Item # 10 would immediately follow the call to the public as this agenda item is relevant to the call to the public. She then introduced Mary Tyler from Navajo County Public Health who reported on the status of the Child Care Health Consultation (CCHC) Strategy. Ms. Tyler reported that the person who Navajo County Public Health hired to provide the services contracted under this strategy has resigned. The progress of the strategy is unable to proceed without a person in this position. Ms. Tyler reported that it had been very difficult to find qualified applicants for the position and she did not want to go through the process to hire for the position until she has direction from the Council. Chair Mannis thanked Ms. Tyler and told her the Council appreciates her keeping the Council informed. The Regional Council directed staff to locate information about the Standards of Practice for the position and what the minimum qualifications would be.

Disclosure of Conflicts

Chair Mannis asked for any conflict disclosures before proceeding with the discussion of Agenda Item #10. There were no conflicts disclosed.

Discussion and Possible Amendment to SFY13 Newborn Follow-up Strategy

Chair Mannis asked the Council to consider Agenda Item #10 at this point. The Newborn Follow-up Strategy funds the biggest majority of a FTE position and the CCHC Strategy funds the balance of the position and the resignation of the CCHC person also leaves the Newborn Follow-up strategy unstaffed and unable to proceed. Discussion was held on if the Newborn Follow-up Strategy is still relevant and not being duplicated by other strategies, and whether the Council wants to continue to fund this strategy. Member Meyer made a motion to terminate the contract. There were no seconds and the motion died. No changes to the Newborn Follow-up Strategy for SFY13. Chair Mannis directed Regional Director Dobler-Allen to bring information back to the Council on whether contract renewal would be approved if the Regional Council moved to approve renewing the contract for SFY2014, the third year of the three year contract.

Consent Agenda

Chair Mannis asked for a motion to approve the consent agenda. Member Grugel moved to accept the consent agenda items as presented. Member Taylor seconded. Roll call vote of members on phone was held, motion passed.

Presentation and Discussion of First Things First Statewide Evaluation

Chair Mannis asked Regional Director Dobler-Allen to address Agenda Item #6. She introduced Kristin Richardson, who is a Program Analyst in the Evaluation Division for First Things First. Regional Director Dobler-Allen and Ms. Richardson presented the proposed Statewide Evaluation plan being developed for SFY13-SFY17. This Plan will provide a means for Regional Councils and others statewide to visualize and track data that is being collected through many sources throughout the State. This "Data Dashboard" is in the early planning stages and the Evaluation Panel is requesting that Councils provide as much input as possible about what type of information would be most helpful and useful to them as they make decisions going forward. Members were asked to send responses to Regional Director Dobler-Allen by January 22, 2013.

Discussion of Discretionary Funding to Regions

Regional Director Dobler-Allen reported that the State Board is looking for thoughts, concerns, and suggestions from the Regional Councils with regards to how the Discretionary funds are distributed. If any changes are made, they will not affect Regional Funding Plans until the 2016 through 2018 Strategic Funding cycle. Regional Director Dobler-Allen briefly explained how the discretionary funds are currently distributed, and after discussion the Council expressed that there is a need to create infrastructure and build capacity in the rural areas; they don't want to lose funds because they are rural; and that they would support a statewide ad hoc committee to have direct input on the issue if it could be done through live web cam meetings or some other type of technology that would limit the amount of travel required for committee members. Members were asked to send responses to Regional Director Dobler-Allen by January 22, 2013.

Presentation of First Things First Board Approved Benchmarks And Discussion of Preliminary Timeline and Process to Identify Regional Benchmarks

Regional Director Dobler-Allen presented the Regional Council with a list of the 10 School Readiness Indicators approved by the FTF State Board. She said the Council will be getting information over the next several months about the types of data sets that have information available and how the Council may be able to use these indicators in setting School Readiness Benchmarks for the Regional area. She also presented a time line for the Regional Councils to process and identify regional benchmarks over the next calendar year and make recommendations to the FTF State Board in April 2014. Benchmarks will begin to be implemented in SFY2015.

Community Outreach Update

Chair Mannis asked Community Awareness and Outreach Coordinator Michelle Pansulla to provide her report. Ms. Pansulla told the Council that she did the Lion's Club Oral Health event in Heber/Overgaard with great results, the Oral Health Coalition meeting, and presentations at several other events and meetings. Ms. Pansulla said that several of the meetings resulted in requests for additional presentations.

Discussion and Possible Amendment to SFY13 Learning Lab Strategy

Regional Director Dobler-Allen reported that the Lab School agreement as proposed is unable to move forward due to lease agreement concerns and also because the sustainability projections requested by the Council showed that there are underlying questions with sustainability as the project is currently proposed. Chair Mannis asked Regional Director Dobler-Allen for options in how to move the strategy forward. After discussion Member Grugel moved to create a formal subcommittee to prepare and present recommendations to the Council that will have its first meeting on Friday January 25, 2013 from 10:00 am to 12:00 pm and members will be Kalman Mannis, Kirk Grugel, Claude Endfield, Betsy Peck and Becky Benda-Dodd. Member Meyer seconded the motion. After further discussion Member Grugel amended the motion to include inviting Mark Vest and Matt Weber from the community to be on the committee. Member Meyer seconded the amended motion, a roll call vote of members on the phone was held, motion passed.

Presentation and Discussion of State Fiscal Year 2013 Quarter 1 Program Narrative and Data Reports

Regional Director Dobler-Allen presented some highlights from the SFY2013 Q1 Program Narrative Reports the grantees submit to inform and update the Council on the progress of the funded strategies. Ms. Dobler-Allen also presented 1st quarter data reports which provide detailed data on the Targeted, Contract and Actual Service Units for each strategy for the quarter. It was pointed out that several of the grantees have already exceeded or are on track to exceed their contracted service units for SFY2013.

Regional Director's Report

Monthly Report

Regional Director Dobler-Allen presented the monthly report of her activities for December and January. She asked the Council to provide suggestions for any additional meetings or events that she might attend.

Financial Reports

Regional Director Dobler-Allen presented the monthly funding summary and contract detail report. These reports provide information at the strategy and contract levels about how the SFY2013 funds for the Regional Strategies are being expended.

State Fiscal Year 2014 Funding Plan

Regional Director Dobler-Allen presented a copy of the DRAFT funding plan for SFY2014 as approved by the Council that will go to the FTF State Board for approval in January 2013.

Regional Director Dobler-Allen asked if Chair Mannis or Vice Chair Meyer plan to attend the Chair/Vice Chair meeting in Phoenix on February 7, 2013. Vice Chair Meyer is planning to attend.

General Discussion

Chair Mannis asked for additional discussion from the Council. There was no additional discussion.

Adjourn – next meeting scheduled for February 13, 2013 in Show Low

Chair Mannis asked for a motion to adjourn. Member Taylor moved to adjourn. Member Meyer seconded, motion passed.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**

Kalman Mannis, Chair

Kate Dobler-Allen, Regional Director